

[illegible]

Note: If number is checked, see attachment page(s) for clarification.

		<input type="checkbox"/> 7. Limit group size to 12 infants (under 18 months), 20 children for early childhood or 30 children for school-age
		<input type="checkbox"/> 8. Cease caring for children below 2 ½ years of age.
		<input type="checkbox"/> 9. Provide care for no more than 5 children below 2 ½ years of age if center has an E (Educational) Use Certificate of Occupancy (C.O.) issued prior to 11/5/03.
4/21/2015	6/30/2015	<input type="checkbox"/> 10. Assign a primary caregiver for group of 4 infants and 6 toddlers.
		<input type="checkbox"/> 11. Post the center's license in a prominent location in each building.
1/28/2014	9/15/2014	<input checked="" type="checkbox"/> 12. Operate within the center's licensed capacity and within each room's capacity.
Notes: Room 1 is licensed for 11 children, 14 children were present. 2/21/14- Room 1 had 12 children present. Recited 2/11/15		
2/11/2015	2/25/2015	<input type="checkbox"/> 13. Identify and maintain space requirements for all rooms approved by the OOL for children's use; make unapproved space inaccessible to children.
2/21/2014	2/25/2015	<input type="checkbox"/> 14. Ensure the children's health, safety and well-being.
Notes: Staff lift infants by their arms causing stress on the shoulder and elbow joints. Staff must lift infants by the torso. Retrain and submit retraining document with staff signatures to OOL. ok 3/31: remove high chairs from the infant/toddler classrooms. staff cannot keep the children away from climbing on them and standing behind them. High chairs wheels are not locked in place and the children can fall backwards when they hide behind them and stand on them. ok Ensure that all sheets used in the cribs are fitted. Currently flat sheets are being used to cover the mattresses and they do not fit the mattresses. ok Ensure that cots are large enough for the children using them. Preschool children sleeping on toddler cribs.ok 6/8 Ensure children do not have their faces covered while sleeping. Retrain staff and submit retraining document with staff signatures to OOL. ok		
Activities & Discipline		
3/31/2014	1/12/2015	<input checked="" type="checkbox"/> 15. Ensure that staff interact with children and provide children with: free choice of materials; a mixture of active and quiet experiences; a mixture of staff-directed and child-selected activities.
1/28/2014	1/12/2015	<input checked="" type="checkbox"/> 16. Provide a sufficient variety of age-appropriate activities.
		<input type="checkbox"/> 17. Provide age-appropriate time frames for each activity.
3/31/2014	1/12/2015	<input checked="" type="checkbox"/> 18. Provide enough supplies, furniture and equipment for the required activities.
		<input type="checkbox"/> 19. Plan and implement opportunities for school-age children's involvement in activity planning.
		<input type="checkbox"/> 20. Take children outdoors daily.
1/28/2014	2/21/2014	<input checked="" type="checkbox"/> 21. Provide daily structured and unstructured indoor and outdoor energetic physical activity that promotes coordination and movement skills: 30 minutes for children in care less than 4 hours; 60 minutes for children in care more than 4 hours. Avoid inactivity for more than 30 minutes unless eating or sleeping.
		<input type="checkbox"/> 22. Develop policies/plans for use of TV/computer/video by children: under 2 years; over 2 years; with special needs; in care less than 4 hours; in care more than 4 hours.
		<input type="checkbox"/> 23. Ensure use of TV/computer/video is educational/instructional and age/developmentally appropriate, and not used as a substitute for planned activities or for passive viewing.
		<input type="checkbox"/> 24. Significantly limit the use of TV/computer/video for children under the age of 2.
		<input type="checkbox"/> 25. Prepare and post a written discipline policy including acceptable actions that staff members may take.
		<input type="checkbox"/> 26. Use positive methods of guidance and discipline consistent with children's age and developmental needs: prohibit corporal and/or emotional punishment.
Notes:		
		<input type="checkbox"/> 27. Ensure staff do not withhold active play times as a means of discipline unless a child's actions or behavior present a danger to themselves or others.
		<input type="checkbox"/> 28. Ensure that school-age children participate in the development of discipline rules or are made aware the discipline rules.
Nutrition & Rest		
4/21/2015	6/8/2015	<input type="checkbox"/> 29. Ensure that food provided by the center is stored, prepared and served in a safe and sanitary manner..
Notes: Vegetables were left in a bowl of water uncovered to thaw.		
		<input type="checkbox"/> 30. Ensure uneaten food in a child's dish is discarded and unused food is stored appropriately and discarded after 24 hours if not consumed.
		<input type="checkbox"/> 31. Serve lunch for children present from 11:00am to 1:00pm who have not eaten lunch and are at the center for at least 5 consecutive hours.
		<input type="checkbox"/> 32. Provide the following additional food(s) for breakfast, lunch/dinner and/or snack:
Notes:		

Note: If number is checked, see attachment page(s) for clarification.

1/28/2014	9/4/2015	<input checked="" type="checkbox"/> 67. Ensure that Child Abuse Record Information (CARI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
10/15/2014	6/30/2015	<input type="checkbox"/> 68. Ensure that Criminal History Record Information (CHRI) checks are completed as required for the sponsor/sponsor representative and all regularly scheduled staff.
8/17/2015	9/4/2015	<input type="checkbox"/> 69. Provide the following records for the director, head teacher, group teacher or program supervisor: education / training experience.
Notes: 8/17/15 Need CARI and CHRI for new director. Recite 68 for new director.		
9/15/2014	6/30/2015	<input checked="" type="checkbox"/> 70. Hire and submit the required documentation for the following: director; head teacher; group teacher; program supervisor.
Notes: director head teacher. Recite- hire new director. abated 8/17/15		
		<input type="checkbox"/> 71. Provide and document the orientation training provided within two weeks of hire to all staff members in: center operations; policies and procedures; supervision; tracking; group size limits; primary caregiver responsibilities; release policy; discipline policy; health practices; evacuating the center; using fire alarms; recognizing and reporting child abuse/neglect.
Notes:		
		<input type="checkbox"/> 72. Maintain record of annual staff training on use of fire alarms and emergency evacuation procedures including evacuation and lock down.
1/12/2015	9/4/2015	<input type="checkbox"/> 73. Ensure new directors complete staff development in Understanding Licensing Regulations within 90 days of hire.
		<input type="checkbox"/> 74. Ensure that all full-time staff complete 10 hours annual training with 2 hours in each of the following core areas: child growth and development; positive guidance and discipline; health and safety.
1/28/2014	9/4/2015	<input checked="" type="checkbox"/> 75. Ensure that the director, head teacher, group teacher and program supervisor complete 20 hours of annual training in 1 or more of the following: professional development approved by Professional Impact New Jersey or the National Child Care Association, or equivalent staff development in three or more of nine specific management areas including physical activity, special needs programming, & ADA guidelines.
		<input type="checkbox"/> 76. Maintain record of date, time, observation and purpose of consulting head teacher's 2 monthly on-site visits.
		<input type="checkbox"/> 77. Ensure that 2 staff members who have current certified basic knowledge of first aid principles and CPR are at the center at all times when enrolled children are present.
3/31/2014	6/30/2015	<input checked="" type="checkbox"/> 78. Complete and maintain at the center daily time sheets for staff and children with arrival and departure times.
4/21/2015	6/8/2015	<input checked="" type="checkbox"/> 79. Maintain a written outline of daily activities.
4/21/2015	transfer	<input type="checkbox"/> 80. Complete and maintain at the center the children's records checklist.
Notes: Update the children's files with a ll OOL required documents.		
4/21/2015	6/30/2015	<input type="checkbox"/> 81. Review, at least annually, a list from the Consumer Product Safety Commission (CPSC) regarding unsafe products and provide staff and parents with CPSC website www.cpsc.gov/cpscpub/prerel/prerel.html
4/21/2015	6/8/2015	<input type="checkbox"/> 82. Ensure that the Universal Health Record is updated annually and received upon admission to the center unless records are coming from another state or country, where a 30 day grace period is permitted.
6/8/2015	6/30/2015	<input type="checkbox"/> 83. Ensure staff designated to administer medication are trained and that at least two staff are trained if using blood glucose monitors, nebulizers and/or epi-pens.
4/21/2015	6/8/2015	<input type="checkbox"/> 84. Maintain medication records that include the following: child's name and parental authorization; name of the medication; illness being treated; dosage, frequency and other instructions; time and by whom the medication was administered; any adverse effects.
		<input type="checkbox"/> 85. Maintain documentation for pets at the center, including applicable vaccinations and parent notification.
4/21/2015	6/30/2015	<input type="checkbox"/> 86. Maintain at the center and distribute to parents a written policy on communicable disease management.
4/21/2015	6/30/2015	<input type="checkbox"/> 87. Maintain on file and follow the written policy on the release of children.
4/21/2015	6/30/2015	<input type="checkbox"/> 88. Develop an expulsion policy which includes: circumstances; methods to notify parents; sufficient time limits; reasons for immediate expulsion; parental receipt of the policy.
4/21/2015	7/14/2015	<input type="checkbox"/> 89. Obtain from parents and maintain at the center: blanket permission slips for walks; individual permission slips for field trips, including information on type of vehicle used and designated drivers.
9/15/2014	1/12/2015	<input type="checkbox"/> 90. Maintain at the center documentation of a current comprehensive general liability insurance policy.

		<input type="checkbox"/> 33. Serve snack for children attending the center for at least 3 consecutive hours and for all children attending after school.
		<input type="checkbox"/> 34. Provide nutritious food and beverages that comply with the manual/CACFP standards including a variety of fruits and vegetables and a high portion of whole grains; limit foods high in solid fats, added sugar, trans fats, and sodium. (Refer to CACFP standards at (www.fus.usda.gov/cnd/care/childcare.htm))
		<input type="checkbox"/> 35. Provide age-appropriate seating for children who no longer need to be held for feeding.
		<input type="checkbox"/> 36. Ensure feeding plans for children less than 18 months old include breastfeeding arrangements/ accommodations when applicable and are maintained in writing for children less than 12 months old.
1/28/2014	2/21/2014	<input type="checkbox"/> 37. Label each child's bottle with the child's name and date.
		<input type="checkbox"/> 38. Ensure milk, formula, and/or breast milk is not warmed in a microwave oven.
		<input type="checkbox"/> 39. Ensure formula or breast milk that is served but not completely consumed is discarded immediately or refrigerated and consumed within 24 hours.
		<input type="checkbox"/> 40. Ensure that bottles are not propped when children are feeding.
		<input type="checkbox"/> 41. Remove bottles and cups when children have fallen asleep and when crawling or walking.
		<input type="checkbox"/> 42. Provide daily rest period for each child aged 18 months to 5 years who attends the center for 4 or more consecutive hours and as needed for each child below 18 months.
		<input type="checkbox"/> 43. Provide alternative activities for children who rest for 30 minutes and do not need more rest.
1/28/2014	2/21/2014	<input type="checkbox"/> 44. Provide the following sleeping equipment and bedding: cots; 1"mats; cribs; playpens; sheets; blankets.
Notes: Infants must be in cribs when sleeping; move sleeping children from car seats into cribs.		
		<input type="checkbox"/> 45. Ensure that sleeping equipment is free of pillows, soft bedding and other hazards when occupied by a sleeping child, and that bedding does not cover the child's face.
3/31/2014	4/21/2014	<input checked="" type="checkbox"/> 46. Identify and store individually each child's sleeping equipment and bedding.
		<input type="checkbox"/> 47. Provide enough light in rooms where children are napping to allow staff to see them.
1/12/2015	8/17/2015	<input checked="" type="checkbox"/> 48. Repair and/or replace sleeping equipment that is in disrepair.
		<input type="checkbox"/> 49. Ensure that mats used for rest and sleep are placed on a surface that is warm, dry and clean.
4/21/2015	6/8/2015	<input type="checkbox"/> 50. Provide cribs that meet CPSC standards and maintain documentation on file.
		<input type="checkbox"/> 51. Provide infants/toddlers with opportunities to leave their sleeping equipment to crawl, walk and play.
		<input type="checkbox"/> 52. Ensure children 12 months and younger are initially placed in a face-up sleeping position unless indicated in writing by child's health care provider.
Illnesses & Accidents		
		<input type="checkbox"/> 53. Designate an area where sick children can be separated from well children and provide rest equipment.
4/21/2015	6/30/2015	<input type="checkbox"/> 54. Maintain illness log including: child's name; date; symptoms of illness observed; center's actions, and date child returned to the center.
		<input type="checkbox"/> 55. Notify parents immediately of: head/facial injury; bite that breaks the skin; fall from a height; injury requiring professional medical attention. Report other injuries by end of the day.
		<input type="checkbox"/> 56. Maintain an accident log that includes: name of child; date; time; location; description of accident/ injury; witnesses; type of first aid used; treatment/consultation by doctor; time of notification to parent.
Administration & Parent Involvement		
		<input type="checkbox"/> 57. Provide the center's telephone number in writing or by e-mail to parents of all enrolled children.
9/15/2014	2/25/2015	<input type="checkbox"/> 58. Develop a table of organization indicating lines of authority, responsibility and job descriptions.
		<input type="checkbox"/> 59. Ensure that the director is scheduled to work 50 % of the center's daily operating hours.
		<input type="checkbox"/> 60. Designate someone in the center to carry out the director's responsibilities when the director is absent.
		<input type="checkbox"/> 61. Ensure that the head teacher, group teacher and program supervisor are scheduled to work at least 75 percent of the center's daily operating hours, or at least 6 hours a day, whichever is less.
9/15/2014	4/21/2015	<input type="checkbox"/> 62. Ensure that the head teacher/group teacher schedule time in other classrooms.
		<input type="checkbox"/> 63. Establish and maintain a staff substitute system.
		<input type="checkbox"/> 64. Hold parent/staff conferences semi-annually and upon request.
		<input type="checkbox"/> 65. Choose 1 of the following 4 options for parent involvement, and maintain documentation at the center: governing board; advisory committee; annual meeting; annual open house.
Program Records		
1/28/2014	9/4/2015	<input type="checkbox"/> 66. Complete and maintain at the center the staff records checklist.
Notes: CARI's and CHRI's for sponsor. 4/21/15 Update the staff files with all staff records required by OOL.6/30/15 1 missing CARI		

Sanitation & Diapering

Notes: 16 months is checked, so attachment page(s) for clarification	9/15/2014	<input checked="" type="checkbox"/> 91. Wash and disinfect: toilet training chairs and potty seats after each use; diapering surfaces after each use; toys and toddlers after each use; mats after each use unless stored separately; sleeping equipment weekly; sheets and blankets weekly; tables before each meal.
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Bathroom & Kitchen Facilities

4/21/2015	6/8/2015	<input type="checkbox"/> 101. Ensure all toxic substances and medications are inaccessible to children.
Notes: Toxins relocated during inspection from staff/child bathroom and outdoor play area.		
		<input type="checkbox"/> 102. Ensure that children cannot lock themselves in bathrooms.
		<input type="checkbox"/> 103. Provide bathroom supplies as follows: soap; toilet paper; individual/disposable towels; platforms.
		<input type="checkbox"/> 104. Securely fasten the bathroom equipment.
3/31/2014	6/8/2015	<input type="checkbox"/> 105. Sand and paint rusted bathroom stall dividers.
		<input type="checkbox"/> 106. Ensure toileting privacy: for children (SA); when staff/adult uses the same toilet facility as children.
2/11/2015	2/25/2015	<input type="checkbox"/> 107. Designate and visibly identify the staff/adult toilet facility.
		<input type="checkbox"/> 108. Provide 1 toilet facility and sink: on each floor used by children (EC); within 1 floor for children.(SA)
1/28/2014	2/21/2014	<input type="checkbox"/> 109. Ensure hot tap water does not exceed 110 degrees Fahrenheit (EC) or 120 degrees Fahrenheit. (SA)
		<input type="checkbox"/> 110. Maintain in sanitary and operable condition: toilets; sinks; other plumbing fixtures.
2/21/2014	3/31/2014	<input checked="" type="checkbox"/> 111. Provide a barrier to the kitchen area to prevent accidental access by children.
		<input type="checkbox"/> 112. Keep microwave/toaster ovens: out of children's reach; secured; not used when children in area.
		<input type="checkbox"/> 113. Provide a working refrigerator, or access to a refrigerator, for perishable foods or medication.
		<input type="checkbox"/> 114. Ensure that food waste receptacles are lined and maintained in a sanitary condition.

Health & Fire Safety

4/21/2015	6/8/2015	<input type="checkbox"/> 115. Provide and make accessible to staff; a fully standard first aid kit; an American Red Cross First Aid Manual or its equivalent.
		<input type="checkbox"/> 116. Post a sign in a prominent location to prohibit smoking when the center is operating.
		<input type="checkbox"/> 117. Take necessary action to free the center of infestation by rodents and insects, provide documentation.
1/28/2014	3/31/2014	<input type="checkbox"/> 118. Obtain and maintain on file a current health certificate.
		<input type="checkbox"/> 119. Obtain and maintain on file a current fire certificate.
		<input type="checkbox"/> 120. Maintain on file the life/hazard use registration certificate applicable to licensed capacity/ages served.
1/28/2014	2/21/2014	<input checked="" type="checkbox"/> 121. Conduct and document monthly fire drills during each session provided at the center and evacuate all children within 3 minutes.
		<input type="checkbox"/> 122. Ensure the center's fire protective systems are operative at all times.
		<input type="checkbox"/> 123. Develop and post prominently on every floor of the center an emergency plan including evacuation, disaster and lockdown procedures.
4/21/2015	6/8/2015	<input type="checkbox"/> 124. Post a diagram depicting: approved areas; evacuation routes; room identifications.
2/11/2015	4/21/2015	<input type="checkbox"/> 125. Ensure that all exits and egress areas are unobstructed, and exit doors are easily operable.

Notes: Clear the ice from the exit in room 2. The door is able to be opened, however, the ice prevents it from easily opening.

		<input type="checkbox"/> 126. Ensure that illuminated exit signs and emergency lighting are operable at all times.
		<input type="checkbox"/> 127. Ensure that fire extinguishers are serviced and tagged annually, and recharged if necessary.
		<input type="checkbox"/> 128. Remove excess storage and/or combustibles from the furnace room.
		<input type="checkbox"/> 129. Remove electric space heaters, portable liquid fuel-burning or wood-burning heating appliances.
		<input type="checkbox"/> 130. Arrange cribs, playpens and cots to provide access to an unobstructed 3-foot wide aisle that exits out.
		<input type="checkbox"/> 131. Provide and maintain in good condition: handrails on all stairs with 3 or more risers; guardrails on all open sides of landing with intermediate guards spaced no more than 4 inches apart.
		<input type="checkbox"/> 132. Install window guards, with approval of the local fire official, or provide an alternative method to ensure that children cannot fall out of windows.
		<input type="checkbox"/> 133. Comply with the New Jersey Uniform Construction Code (NJUCC)/Fire Code:
		<input type="checkbox"/> 134. Submit a copy of the final Certificate of Occupancy (CO) or Certificate of Continued Occupancy (CCO) that indicates the correct use group for the children served.
		<input type="checkbox"/> 135. Submit a copy of the Certificate of Approval, as issued by the local construction official, for changes in the building subject to the NJUCC requiring the issuance of a building permit.

Environmental Safety

		<input type="checkbox"/> 136. Complete and submit a DCF Renewal Attestation Form with the center's previous DEP approval letter attached and any other environmental documents if applicable.
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		<input type="checkbox"/> 137. Submit a No Further Action Letter (NFA) or Child Care/Educational Facility Approval Letter from the Department of Environmental Protection (DEP), or Response Action Outcome Letter (RAO) from a Licensed Site Remediation Professional (LSRP) indicating that no further action is needed for the site on which the center is located. [Note: Check the DEP website at www.state.nj.us/dep/dccrequest for the most current information.]
		<input type="checkbox"/> 138. Submit a water supply certification indicating the center is serviced by a public community water system demonstrated through a copy of a current bill from that water company.
		<input type="checkbox"/> 139. Submit current documentation from the DEP, Bureau of Safe Drinking Water (BSDW), for centers not on a public community water system. [Note: Check the DEP, BSDW website at www.state.nj.us/dep/dccrequest/safedrink.html or call (609) 292-5550 for more information.]
		<input type="checkbox"/> 140. Ensure water tests are posted in each building.
		<input type="checkbox"/> 141. Submit a letter of prior uses from the municipality, county or state indicating whether the building has ever housed a use classified under the NJUCC, NJSA, 5:23, as: Group F (factory/industry); Group H (high hazard); Group S (storage); Group B (dry cleaner or nail salon); Group A (funeral home); or Group M (gas station.)
		<input type="checkbox"/> 142. Submit a Safe Building Interior Certification or other approval issued by the DOH for centers: a) co-located with a dry cleaner or nail salon; b) with one of the prior uses: F, H, S, B (dry cleaner, nail salon), A (funeral home) or M (gas station); c) located in a building built in 1978 or earlier; or d) located near a known hazardous area. [Note: Contact DOH prior to taking action to confirm what is needed for your center. Call DOH at (609) 826-4923 or email DOH using the link at www.state.nj.us/health/eoh/tsrp/iep/ccc_ieha.shtml]

Notes:

		<input type="checkbox"/> 143. Test for the presence of radon gas in every room on the lowest floor used by children in each building and post the test results in a prominent location in each building.
		<input type="checkbox"/> 144. Provide documentation that the center: completed a lead paint risk assessment; follows an approved lead paint risk assessment management plan; verified the absence of a lead hazard; notified parents of a lead hazard; completed the recommended remedial action to alleviate the lead paint hazard.

Notes:

		<input type="checkbox"/> 145. Provide documentation that the center: follows an approved asbestos management plan; verified the absence of asbestos hazard; complies with the Asbestos Hazard Abatement subcode and DEP.
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Building Maintenance

4/21/2015	7/14/2015	<input checked="" type="checkbox"/> 146. Keep all surfaces clean and in good repair.
Notes: Secure the play kitchen in room 2 to the wall.		
2/11/2015	6/8/2015	<input type="checkbox"/> 147. Replace, clean and/or secure all stained, broken and/or missing floor tiles and carpeting.
Notes: Replace the broken floor tiles near the exit door in room 2.		
		<input type="checkbox"/> 148. Replace, clean and/or secure all stained, broken and/or missing ceiling tiles.
Notes:		
		<input type="checkbox"/> 149. Eliminate moisture resulting from leaks or seepage.
		<input type="checkbox"/> 150. Maintain the building structure to prevent drafts, leaks and infestation.
		<input type="checkbox"/> 151. Provide screens on: doors and windows used for ventilation; crawl spaces; attic spaces.
4/21/2015	9/4/2015	<input checked="" type="checkbox"/> 152. Provide safety glass/protective guards for windows and glass located within 36 inches above the floor.
		<input type="checkbox"/> 153. Ensure window blinds are in good repair and blind cords are inaccessible to children.
4/21/2015	6/8/2015	<input type="checkbox"/> 154. Provide protective covers for: electrical outlets; fluorescent tubes; incandescent light bulbs; fans.
		<input type="checkbox"/> 155. Provide and maintain suitable protective devices for radiators, steam and hot water pipes.
1/28/2014	2/21/2014	<input type="checkbox"/> 156. Provide/maintain mechanical ventilation: in operating condition; clean; unobstructed; replace filters.
Notes: The air vent by the back door of room 3 is packed with dirt, the center must clean it.		
		<input type="checkbox"/> 157. Raise temperature to a minimum of 68 degrees Fahrenheit in all rooms used by children.
		<input type="checkbox"/> 158. Increase light in specific areas:
Notes:		
		<input type="checkbox"/> 159. Provide 1 of the 4 monitoring options listed in the manual.
		<input type="checkbox"/> 160. Ensure that doors in all interior rooms designated for use by children remain unlocked.
4/21/2015	6/8/2015	<input checked="" type="checkbox"/> 161. Ensure shelving is secure and not overloaded, and appliances are secured to a stable surface.
		<input type="checkbox"/> 162. Pad lally columns in areas used by children to a height of 48 inches (EC) and 72 inches (SA).
		<input type="checkbox"/> 163. Ensure that stairways are free of tripping hazards.
		<input type="checkbox"/> 164. Provide a barrier extending at least 5 feet above floor level.

4/21/2015	6/8/2015	<input type="checkbox"/> 165. Repair and/or paint surfaces in specified areas:
Notes: throughout the center where the paint is chipping and peeling.		
4/21/2015	6/30/2015	<input type="checkbox"/> 166. Maintain indoor/outdoor garbage receptacles as follow: covered; emptied as needed; leakproof; clean.
3/31/2014	1/12/2015	<input checked="" type="checkbox"/> 167. Ensure that indoor and outdoor equipment is sturdy, safe and free of hazards.
Notes: Ensure that all locks are removed from the classroom doors.		
<i>Outdoor Play Area, Equipment and Maintenance</i>		
4/21/2015	6/8/2015	<input type="checkbox"/> 168. Provide and maintain in good condition a fence, enclosure or other barrier for the outside play area.
		<input type="checkbox"/> 169. Provide a barrier, in addition to the fence, for outdoor play areas exposed to vehicular traffic.
4/21/2015	8/17/2015	<input checked="" type="checkbox"/> 170. Grade or provide drains for the outside play area.
		<input type="checkbox"/> 171. Ensure that outdoor areas and play equipment are free from stagnant water.
4/21/2014	1/12/2015	<input checked="" type="checkbox"/> 172. Provide and maintain play equipment to meet public playground design standards (ASTM F-1487) as specified by the Consumer Product Safety Commission (CPSC). (Not for profits by 10/18/14)
		<input type="checkbox"/> 173. Ensure play equipment is specifically age-appropriate for the ages served.
4/21/2015	6/30/2015	<input type="checkbox"/> 174. Repair or remove broken/rusted toys in the outdoor play area.
		<input type="checkbox"/> 175. Provide and maintain resilient surfacing (ASTM F-1292) and use zones under all play equipment that subjects children to a fall as specified by the CPSC.
		<input type="checkbox"/> 176. Ensure that any community playground equipment used by the children complies with applicable provisions of the Playground Safety Subcode.
		<input type="checkbox"/> 177. Ensure the safety of the children on route to the outdoor play area.
Notes:		
		<input type="checkbox"/> 178. Remove debris and overgrown vegetation in the outdoor play area.
		<input type="checkbox"/> 179. Ensure that hazardous plants are not kept in the center or near outside areas used by children.
		<input type="checkbox"/> 180. Ensure that sand in the outdoor play area is asbestos-free and maintained in a sanitary manner.
		<input type="checkbox"/> 181. Ensure pesticides are not applied in or around the center during operating hours and all toys and non-permanent play equipment are removed before application.
		<input type="checkbox"/> 182. Provide 350 square feet of outdoor space for 10 children and 35 square feet for each additional child.
		<input type="checkbox"/> 183. Limit the number of children using the outdoor play area to the maximum capacity.
		<input type="checkbox"/> 184. Cease using dump and fill wading pools.
		<input type="checkbox"/> 185. Ensure swimming pools/natural bathing places used by children comply with applicable provisions of the Public Recreation Bathing Rules, as specified in NJAC 8:26, and with applicable provisions of the Building Subcode and Barrier-Free Subcode of the NJUCC, as specified in NJAC 5:23.
		<input type="checkbox"/> 186. Ensure that children using swimming pools or natural bathing facilities are supervised in accordance with applicable provisions of the N.J. Youth Camp Safety Act rules, as specified in NJAC 8:25.
		<input type="checkbox"/> 187. Provide lighting in parking areas, walkways and other exterior areas used by center occupants at night.
2/11/2015	6/30/2015	<input type="checkbox"/> 188. Take necessary action to remove outdoor hazards.
Notes: Remove the grill and the ladder from the playground.		

ALERT: Effective 8/6/14, stackable cribs are prohibited.

☐ See attached Transportation Inspection/Violation page.

Inspector(s) Name(s)

Elissa Lombardo; Jennifer Thiel 3/31/14; Sharonda Clark 2/11/15
Deborah Salkin 6/8/15, 6/30/15, 7/14/15, 8/17/15
Deborah Salkin, Maria Altamarino 9/4/15

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
4	1/28/2014	2/21/2014	Staff were unaware how many children were in their care.	Delete
16	1/28/2014	1/12/2015	Center needs to provide a greater variety of age appropriate, child accessible materials for children in classrooms 1 and 2. 2/21/14- abated 2/21/14; Classroom 3 infants cited. Infants were climbing under cribs and high chairs and on top of each other. Staff did not redirect children or provide materials or activities to engage them. 3/31/14: There are limited activities in the infant classroom. Staff are doing movement activities that are not age appropriate.	Delete
21	1/28/2014	2/21/2014	Children in classrooms one and two were required to sit at tables for over an hour, not including lunch time. When they tried to get up from their tables they were told to sit back down. Much of the time they were seated they did not have materials or toys to play with. Staff must ensure that children have a mix of staff directed and child directed activities, and avoid inactivity for more than 30 minutes unless eating or sleeping.	Delete
75	1/28/2014	9/4/2015	Pertains to Staff development for the Head Teacher; Specific for positive guidance and discipline.	Delete
91	1/28/2014	6/8/2015	Pertains to cleaning and sanitizing the diapering surface after each use. 2/21/14; Pertains to use of the same cloth to clean several tables prior to meals. Use paper towels or sanitize cloth between each use. Use two step process	Delete
111	2/21/2014	3/31/2014	Staff brought children into kitchen while the ovens were in use and hot food was present. Children are not allowed access in to the kitchen.	Delete
3	1/28/2014	2/21/2014	Children walk through the hallways unsupervised going to and from the bathroom.	Delete
4	3/31/2014	6/8/2015	Staff utilize an attendance sheet which does not accurately account for the number of children in their care. Additionally, children came into the classroom during the inspection and staff did not document their presence. Children were also transitioning to other classrooms and their movement throughout the school was not documented. 4/21: Staff left for a walk with the children and did not taking any tracking form with them. The tracking form was left behind and it did not show that there was a second staff person assigned to the classroom to cover ratios or take the children for a walk off premises. The regularly scheduled staff person was also not signed in.	Delete
5	2/21/2014	9/15/2014	3/31: There was 1 staff person with 11 3 year olds when 2 were needed. Director stated that he was supposed to be helping in 2 of the out of ratio classrooms. Retrain staff to know when they are out of ratio and ensure that substitutes are called to cover or additional staff are hired to maintain ratios at all times.	Delete
12	1/28/2014	9/15/2014	Documentation shows that there were between 12-15 children present in room 2 and today there were 13 children present during the inspection. Ensure that classroom occupancies are maintained at all times. 6/13: On the day of the inspection the center was over capacity. Each classroom was over capacity as well. Review of documentation revealed that the center is consistently overcapacity. Center must reduce to meet room and center occupancy and maintain those occupancies at all times. Recited-.2/11/15-Room 2 had 13 children present in a room licensed for 12.	Delete
15	3/31/2014	1/12/2015	Staff in the infant/toddler classroom are playing music that is not child oriented and are talking amongst each other instead of interacting with children.	Delete
18	3/31/2014	1/12/2015	The required 5 learning areas and the 5 articles & the 4 areas and 4 articles in all three classrooms. Ensure that the learning areas are present and accessible to the children at all times.	Delete
46	3/31/2014	4/21/2014	Sheets and blankets were observed being stored on top of one another. Ensure that all sheets and blankets are kept separate at all times. Retrain	Delete
78	3/31/2014	6/30/2015	Ensure that all children are signed in and out daily. ok- 6/8 There were 32 children present when the documentation was reviewed and only 28 children were signed in. Two children had left the building earlier in the morning but they had not been signed out. Documentation was also checked for the staff in/out, and not all the staff were signed in.6/8 staff sign in sheet not complete.	Delete
167	3/31/2014	1/12/2015	Ensure that tvs/monitors & copy machines on shelves are kept secured.	Delete
172	4/21/2014	1/12/2015	Ensure that the slide is removed from the play area. It does not comply and there is no resilient surfacing in the play area for any type of climbing equipment to be used.	Delete
67	1/28/2014	3/31/2014		Delete
48	1/12/2015	8/17/2015	Ensure that all broken cots are replaced and that children are not placed on the broken cots to sleep.	Delete
1	4/21/2015	6/30/2015	A staff person has a personal arrangement with a family to escort a child to the public school for a half day kindergarten program, The center does not have walking trip permission slips nor a formal arrangement with the family.	Delete
37	4/21/2015	2/21/14	Ensure that all bottles prepared by the center are dated.	Delete
124	4/21/2015	6/8/2015	Update with the location of the pull alarms and fire extinguishers	Delete
146	4/21/2015	7/14/2015	1. Cover the electrical outlets in room 2. ok 6/8/15 2. Repair the cracked glass in room 1. ok 6/8/15 3.Cover or remove the pencil sharpener near the exit in room 1 ok 6/8/15 4. Secure the area rug in room 2. ok 6/8/15 5. Repair the cracked floor tile. ok 6/8/15 6. Repair the hole in the wall in the children's bathroom. ok 6/8/15 7. Secure the toy kitchen unit in room 2.	Delete
				Delete

#	Date Cited	Date Abated	Inspection/Violation Report Attachment	
166	4/21/2015	6/30/2015	Maintain all outdoor trash cans with a cover.	Delete
170	4/21/2015	8/17/2015	Level the outdoor play area directly outside of the infant room.	Delete
174	4/21/2015	6/30/2015	Remove all garbage and debris from all outdoor play areas.	Delete
188	4/21/2015	8/17/2015	1. Ensure that the outside shed remains locked at all times to prevent children's access. 2. Remove the plywood located on the side of the shed.6/30/15	Delete
152	4/21/2015	9/4/2015	Ensure that all glass exit doors throughout the center are safety glass of cover up to 36 inches.	Delete
125	4/21/2015	4/21/2015	Ensure that the playground gate remains unlocked at all times. The gate was unlocked during the inspection.	Delete
118	4/21/2015	6/8/2015	Health certificate is expired.	Delete
92	4/21/2015	6/8/2015	Ensure that the bleach and water solution is prepared daily.	Delete
121	4/21/2015	6/30/2015	Fire drill conducted today. The center couldn't provide documentation of the fire drill history. 6/8 Maintain the fire log to indicate monthly fire drills.	Delete
161	4/21/2015	6/8/2015	Pertains to shelving in room 1.	Delete
5	4/21/2015	6/8/2015	The infant room was temporarily out of ratio. The infant class had 9 children present ages 0-18 months with 2 staff. The third staff member was present at the center. However, the staff person was cleaning the center when the inspectors arrived.	Delete
70	4/21/2015	6/8/2015	Pertains to the infant room.	Delete
	7/1/2015	7/15/2015	Please send inspector a letter stating the side playground off of the infant room is not used by children.	Delete
500	7/14/2015	transfer	Provide to OOL an action plan by July 27, 2015. This plan will state how and when the remaining violations will be abated. This includes a letter about use of the side playground.	Delete